



## Role

The Certification Council supports the mission of HR Certification Institute by developing, maintaining, and administering certification programs for the human resources profession, both in the U.S. and globally.

## Responsibilities

The Council is responsible for governance and oversight of HR Certification Institute's certification programs. This includes responsibility for all essential certification program policies and activities, including policies regarding certification eligibility requirements; recertification requirements; examination development, administration, and scoring; grievance and disciplinary policies; and the appointment and oversight of subject matter expert committees.

## Qualifications

The Council is composed of seven voting members. Six voting members shall be HR Certification Institute certificants in good standing. Certified Members must have previous successful experience as an exam development volunteer.

One voting member shall be a public member and represent the consumers of the services provided by the human resources industry. The public member will meet the criteria established in the current NCCA Standards for the Accreditation of Certification Programs.

## Term of Office

Council members shall serve staggered three (3) year terms and may not serve more than two (2) consecutive terms.

## Selection Process

Annually, the Certification Council Nominating Committee will review all of the nominees and prepare a slate of qualified candidates for open Council positions for the full Council's consideration and vote.

## Application

Those interested in being considered as a HR Certification Institute Certification Council Member may apply [here](#).