

# Become an HRCI Certification Prep Provider in 4 Steps

Join the successful global network of universities, HR associations, preparation instructors and many other organizations that help put HR professionals on the road to career and business success through certification with HR Certification Institute® (HRCI®) – the world's most recognized credentials for HR professionals.

Join our network and help your organization:

- Increase visibility of your certification preparation programs.
- Drive classroom enrollment.
- Grow marketing and promotion opportunities.

## 1 Select the Certification



Associate Professional in  
Human Resources™



Professional in  
Human Resources®



Professional in  
Human Resources –  
California®



Senior Professional in  
Human Resources®



Associate Professional  
in Human Resources –  
International™



Professional in  
Human Resources –  
International™



Global Professional in  
Human Resources®



Senior Professional in  
Human Resources –  
International™

## 2 Design your Course

As long as the course is aligned with the [exam content outline](#) for the certification you are preparing, you can decide on the best length and format.

Select your Materials Provider:



### **Distinctive HR:** aPHR, PHR/SPHR, GPHR

David Siler  
[david@distinctivehr.com](mailto:david@distinctivehr.com)  
Office: (919) 770-7043  
[www.phrexamprep.com](http://www.phrexamprep.com)



### **HRReview:** aPHR, PHR/SPHR, GPHR

Carolyn Sperl  
[carolyn@hrreview.com](mailto:carolyn@hrreview.com)  
Office: (630) 285-1140  
[www.hrreview.com](http://www.hrreview.com)



### **HRCP:** aPHR, PHR/SPHR, PHRi, SPHRi

Terri Zaugg  
[terriz@hrcp.com](mailto:terriz@hrcp.com)  
Office: (801) 343-3699  
[www.hrcp.com](http://www.hrcp.com)



### **BenchPrep:** aPHR, PHR/SPHR

Ashish Rangnekar  
[ashish@benchprep.com](mailto:ashish@benchprep.com)  
Office: (855) 236-2477  
[www.benchprep.com](http://www.benchprep.com)

*HRCI does not endorse any materials or providers. Above are some of the providers that offer preparation and instructor materials for our certifications. There may be others we are not aware of. You'll want to find materials that best fit your course design, audience and instructor. All costs for materials will be handled directly through your materials provider.*

## 3 Choose your Instructor

An HRCI certified instructor has first-hand knowledge of the exam and the application/testing process to better prepare students. Strong HR expertise and certification are preferred. Most instructors are passionate HR practitioners with a strong desire to positively impact future HR leaders. Commitment is key as these exams are rigorous and high pass rates will drive future enrollment.

## 4 Launch Your Program

Know your market and who your best candidates are for HRCI certifications. We will provide you with HRCI logos and seals as well as the CPP toolkit to help you promote HRCI certifications. HRCI will include your organization's website with information about your courses in the CPP online directory.

Be familiar with the size, hours of operation and [location of the nearest Pearson VUE test center](#) where your students will be take their HRCI certification exams.



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HRCI Voices



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