

# **Brand Identity Guidelines**

**March 2025** 

# **About HRCI®**

HRCI® is the premier credentialing and learning community for the human resource profession. For 50 years, HRCI has set the global standard for HR expertise and excellence through its commitment to developing and advancing those in the people business. HRCI helps HR professionals and businesses achieve new competencies that drive results by creating and offering world-class learning and by administering eight global individual certifications and three organizational certifications. Today, over 500,000 HR professionals in 150+ countries have achieved HRCI certification as a mark of high professional distinction.

#### **VISION**

People and organizations perform better because of us.

#### **MISSION**

We enable people and organizations to discover, develop, and demonstrate their fullest potential through innovative learning and certification in the ever-evolving world of HR.

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# **Basic Elements Overview**

This section summarizes the basic elements—logo lockup, color palette, and typography—in our visual system.

Each element is designed to work in harmony with the others. When combined, the elements convey the richness of our brand. Each element is further explained on the pages noted.

Logo Lockup (See page 3)



Color Palette (See page 8)



Typography (See page 9)



Avenir Book
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789!@#\$%^&\*

Avenir Black
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789!@#\$%^&\*

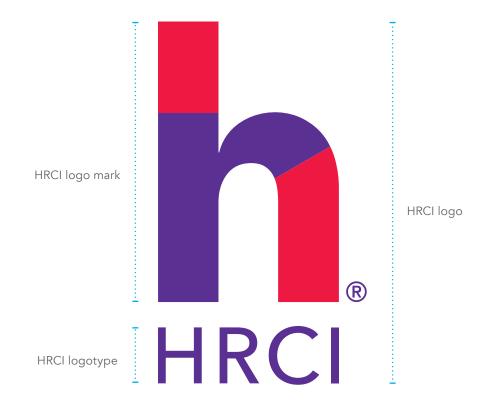
# **HRCI** Logo

The HRCI logo unifies our brand, telling the world we are "One HRCI." It is the basis for all design elements in our identity system. With its two-color letters, modern face, and forward orientation, it suggests dependability, advanced methodology, and progress.

These guidelines provide the information for maintaining the integrity of our brand and the consistent impact of the HRCI logo. They are the starting points in a complete and dynamic brand visual identification system. Because the HRCI logo is the key visual element representing the company, these guidelines have been established to control its use in all applications.

The HRCI logo may only be used exactly as approved by HRCI on packaging, collateral materials, documentation, and advertising, including internet advertising, solely for the purpose of promoting HRCI products.

The HRCI logo is comprised of two parts: the logo mark and the logotype. The components are in a fixed relationship to each other and should never be altered, separated, modified, or repositioned in any way.



# **Clear Space & Minimum Size**

#### **Clear Space**

To enhance the legibility and impact of the HRCI logo, be sure to keep it at a reasonable distance from other graphic elements or images on the page.

Always allow a minimum clear area on all sides of the logo equal to half the height of X as shown here.

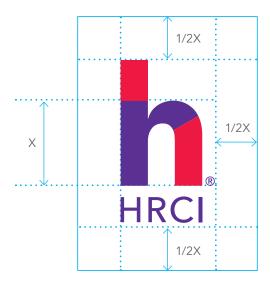
#### Trademark (TM)

The trademark is 8% of the logotype cap height.

#### **Minimum Size of HRCI Logo**

To ensure the greatest possible legibility and impact, never reproduce the HRCI logo height smaller than 0.375" for print and 45 pixels for web.

Maintain minimum clear space on all sides of the logo. Minimum clear space is half the height of X.



**Minimum Size** – Print (300 dpi)



Minimum Size – Web (72 dpi)



# **Certification Seals**

#### **Minimum Size of Certification Seals**

To ensure the greatest possible legibility and impact, never reproduce the HRCI certification seal height smaller than 0.5" for print and 90 pixels for web.

#### **Certification Seals**



Associate Professional in Human Resources® (aPHR®)



Professional in Human Resources® (PHR®)



Professional in Human Resources - California® (PHRca®)



Senior Professional in Human Resources® (SPHR®)



Associate Professional in Human Resources -International™ (aPHRi™)



Professional in Human Resources -International™ (PHRi™)



Senior Professional in Human Resources -International™ (SPHRi™)



Global Professional in Human Resources® (GPHR®)

# **Digital Badges**

#### **Minimum Size of Digital Badges**

To ensure the greatest possible legibility and impact, never reproduce the HRCI digital badge height smaller than 90 pixels for web.

#### **Digital Badges**



Associate Professional in Human Resources® (aPHR®)



Professional in Human Resources® (PHR®)



Professional in Human Resources - California® (PHRca®)



Senior Professional in Human Resources® (SPHR®)



Associate Professional in Human Resources -International™ (aPHRi™)



Professional in Human Resources -International™ (PHRi™)



Senior Professional in Human Resources -International™ (SPHRi™)



Global Professional in Human Resources® (GPHR®)

# **Recertification Provider & Conference Provider Seals**

#### Minimum Size of Seals

To ensure the greatest possible legibility and impact, never reproduce the HRCI recertification provider seal or conference provider seal height smaller than 0.75" for print and 100 pixels for web.

#### **Required Language**

The following language must be included in any promotion of pre-approved programs, listing the type of credit and number of hours as appropriate:

This Program has been pre-approved for (Number of recertification credit hours and credit type) toward aPHR®, aPHRi™, PHR®, PHRca®, SPHR®, GPHR®, PHRi™, and SPHRi™ recertification through HRCI.

#### Official Recertification Provider Seal



#### Official Conference Provider Seal



# **Organizational Certification**

#### Size: 1.5" diameter

HRCI organizational badges are used by third parties as endorsement marks.

#### **Minimum Size of HRCI Logo**

To ensure the greatest possible legibility and impact, never reproduce the logo height smaller than 0.375" for print and 45 pixels for web.

#### **HRCI Organizational Certification Logo**



#### **Badges**



ISO 30414:2018 Human Capital Reporting



ISO 30415:2021 Workplace Inclusion



ISO 45003:2021 Workplace Wellness

## **Color Palette**

The HRCI color palette is dynamic and vibrant, allowing for differentiation and flexibility in any communication. The neutrals are clean and straightforward. These should be used for body copy and additional elements on the website.

Our official color palette consists of six color combinations, each of which supports a specific logo variation. Always use the provided logo files. Never re-create or re-mix the color combinations. However, colors within our palette can be used individually and in combination with each other as accent or background colors.

#### **Explanation of Colors**

- PANTONE® (PMS) colors are used for 2-color printing, silkscreen, and embroidery.
- CMYK colors are used for professional printing, such as brochures and posters.
- RGB/WEB HEXADECIMAL colors are used for digital applications, such as websites, banner ads, digital badges, and email.

#### Neutrals

Gray and black are used for backgrounds and body text.



# **Typography**

The welcoming and caring feel of our organization is also found in the "form" of our words. Typography is the element that gives our words a distinctive look and feel even before someone reads the text. Handle typography sensitively, using a keen eye to keep the overall layout organized yet dynamic.

Avenir is our primary font and must be used for all internal and external materials. It is a sans serif font with an approachable and friendly feel that matches the work we do. Avenir font may not be altered by shadowing, stretching, outlining, or applying any other modifications.

#### **Avenir Book**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 0123456789!@#\$%^&\*

**Avenir Medium** 

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 0123456789!@#\$%^&\*

**Avenir Black** 

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 0123456789!@#\$%^&\*

# **Type Hierarchy**

Complex or long documents require multiple levels of type treatments. Use this structure as a guide to achieve consistency across all materials. Any designer should have the creative liberty to alter/change to match designs.

Title	Avenir Black, 36/43, HRCI Purple
Subtitle	Avenir Black, 24/34, HRCI Purple
Section Title	Avenir Medium, 18/24, HRCI Purple
HEADER	Avenir Black, 10/14, All Caps, HRCI Red
Subhead	Avenir Black, 10/14, HRCI Dark Grey, HRCI Purple
Subhead 2	Avenir Black, 10/14, HRCI Purple
Text	Avenir Book, 10/14, HRCI Dark Grey, HRCI Purple
Bulleted Text	Avenir Book, 10/14, .125in Indent, HRCI Dark Grey, HRCI Purple
Notes	Avenir Black, 9/13, HRCI Dark Grey
Footnotes	Avenir Book, 8/11, Justified, HRCI Dark Grey
Folios	Avenir Medium, 8pt

## **Terms & Conditions**

#### **Guidance for Partners**

The following terms and conditions apply when using the HRCI Logo; any use in violation of these terms and conditions is strictly prohibited. HRCI reserves the right to change these Guidelines at any time at its sole discretion. You must comply with the Guidelines as amended from time to time. Amended Guidelines will be emailed to the current contact address of record. Please send updates to contact information or any questions regarding these Guidelines to hrcimarketing@hrci.org.

- The HRCI Logo may only be used exactly as approved by HRCI on packaging, collateral materials, documentation, and advertising, including internet advertising, solely for the purpose of promoting HRCI products.
- The HRCI Logo may not be used in any manner that expresses or might imply HRCI's affiliation, sponsorship, endorsement, or approval other than as consistent with this agreement.
- The HRCI Logo may not be included in any non-HRCI trade name, business name, product or service name, logo, trade dress, design, slogan, or other trademark.
- The HRCI Logo may not be combined with any other symbols, including words, logos, icons, graphics, photos, slogans, numbers, or other design elements.
- The HRCI Logo, or any element thereof, including, but not limited to, the HRCI Logo, logotypes, trade dress, and other elements of HRCI's marketing, packaging, and websites, may not be imitated or used as a design feature in any of your materials.
- HRCI may provide you with artwork of the HRCI Logo. If provided, you must use this artwork, which you may not alter in any way.
- A minimum amount of empty space must be left between the HRCI Logo and any other object such as type, photography, borders, edges, etc.

#### **Important Disclaimer and Trademark Notice**

If you are promoting an exam preparation product, you must include the following disclaimer: "We encourage prospective certification holders to use a variety of resources that reflect their learning styles and needs. Purchasing a certification product is NOT required and HRCI does not guarantee that an individual will pass based on the purchase of a certification preparation product."

Any place HRCI or an HRCI product is mentioned, you must include the following language: "aPHR®, PHR®, PHRca®, SPHR®, aPHRi<sup>TM</sup>, PHRi<sup>TM</sup>, GPHR®, and SPHRi<sup>TM</sup> are all registered trademarks of HRCI."

# **Questions about the HRCI brand?** Please contact the HRCI Marketing Department at hrcimarketing@hrci.org.

hrci.org