

STUDENT/RECENT GRADUATE VERIFICATION FORM

This form must be submitted by all student/recent graduate candidates for the PHR or GPHR exam in lieu of the professional work experience section of the application form. Complete either the current student or recent graduate section below. **Remember, candidates are NOT eligible as a student/recent graduate if they meet the experience requirements for the exams.** Student/recent graduate candidates will not be considered certified and are prohibited from using the PHR or GPHR designation until they have completed the work experience requirement and successfully completed their degree.

COMPLETE THIS SECTION IF YOU ARE CURRENTLY A STUDENT

Your full name as it appears on your application _____

Will graduate from _____

(Full name of educational institution)

(City, state, country of educational institution)

on _____ with a _____

(Graduation date)

(Degree to be awarded e.g., Bachelor's, Masters, etc.)

College/University Official

(Please verify the accuracy of the above information by completing and signing this section.)

Print name of college/university official _____

Signature of college/university official _____ Date _____

Title of college/university official _____

As evidence of my eligibility under the recent graduate category, I have attached a photocopy of my diploma or transcript showing that my bachelor or master's degree was granted within one year of the exam date.

Print name as it appears on your HRCI application form _____

Signature _____ Date _____

If applying online, please mail or fax this completed form (along with a copy of your summary page) to PES within five business days of application to avoid a resubmission fee. If using the scannable application, please mail this completed form with your application.

Mail or fax form to: PES
475 Riverside Drive, 6th floor
HRCI Testing Office (470)
New York, NY 10115 U.S.A.
(212) 367-4318 (fax)